

## San Diego Adult Education Regional Consortium (SDAERC)

**Date:** [Thursday, November 16th, 2023](#)

**Time:** 2:00pm-3:30pm

**Meeting Location:** SDCCE Headquarters 4343 Ocean View Blvd. Suite 106\*

**Meeting Zoom:** <https://sdccd-edu.zoom.us/j/86489078557>

**Password:** SDAERC

**Meeting Teleconference Access** Or by phone: 1-669-900- 6833 **Meeting ID:** 867 3308 6455

\*SDAERC is a Brown Act abiding consortium. As we are no longer in a state of emergency due to the pandemic, under AB 2249 the quorum must be present in-person at a single, publicly accessible location. Individual voting members may participate remotely with notice. Voting members requesting remote participation MUST provide reason to do so, being either "just cause" or "emergency circumstances". For further information on meeting policies and remote restrictions per AB 2249 see [HERE](#) and [HERE](#).

Agenda Item	Lead/Presenter
<b>1. Call to Order</b>	All
<b>2. Adoption of Agenda &amp; Selection of Chair &amp; Proxies</b>	All
<b>3. Public Comment</b> <i>Note: to submit a public comment please go to the Form online at this link at the <a href="#">SDAERC Website</a> <a href="#">HERE</a></i>	Open
<b>4. Consent Items:</b> a. <a href="#">Approval of September 21 Minutes</a>	All
<b>5. Action Items</b> Fiscal Actions a) <a href="#">SDCCE Welcome Centers: Site Improvement Action Item</a> b) <a href="#">Transfer of funds to SDUSD Adult School</a> c) Q1 Expenditures due 12/1 d) Program Area Report due 12/1	a) Maureen Rubalcaba, Dean Student Equity, SDCCE b) Nate Sachdeva, Program Manager, College, Career and Technical Education, SDUSD Adult School c) <i>Postponed to January Meeting</i> d) <i>Postponed to January Meeting</i>
<b>6. Presentation &amp; Discussion Item</b> a) <a href="#">CAEP Healthcare Projects</a> - ELL Healthcare Funding Update: Copy of Workplan <a href="#">HERE</a> - Early College Credit and Healthcare Partnership Data - CAEP Summit: Diversifying Healthcare Presentation -see Copy of state presentation at this link <a href="#">HERE</a>	a) Dr. Minou Spradley, Acting Vice President of Instruction, SDCCE -Dean Catherine Shafer, Acting Dean Healthcare Careers, SDCCE -Dean Jan Jarrell, Dean ESL,SDCCE -Karen Hamilton, Faculty ESL and Sandra Leydens, Faculty Healthcare Careers

<p><b>7. Information Items CAEP Projects:</b></p> <ul style="list-style-type: none"> <li>a) Student Services Updates: -Onboarding &amp; Welcome Centers</li> <li>b) SDUSD AS to College Transition Team Updates</li> <li>c) CCR Updates</li> <li>d) Professional Development Updates</li> <li>e) Joint Marketing Updates</li> <li>f) Adult School ESL Project Update</li> </ul>	<ul style="list-style-type: none"> <li>a) Dr. Shakerra Carter, Vice President of Student Services, SDCCE and Maureen Rubalcaba, Dean Student Equity, SDCCE</li> <li>b) Dean Roberta Krauss, Libbier Bakit, Kelly Henwood, SDCCE</li> <li>c) Dr. Veleka Iwuaba, FELI/CCR Coordinator, SDCCE</li> <li>d) Carla Grossini-Concha, Professional Development Coordinator, SDCCE</li> <li>e) Brenna Leon Sandeford, PIO, SDCCE</li> <li>f) Maria Allan, ESL Faculty, SDCCE</li> </ul>
<p><b>8. Community Partnership Updates</b></p> <ul style="list-style-type: none"> <li>a. SDCOE: <a href="#">National Apprenticeship &amp; Vocational Expo: 11/9</a></li> <li>b) Other Community Partners</li> </ul>	<ul style="list-style-type: none"> <li>a) Ernesto Rivera, Project Specialist- Work Based Learning, San Diego County Office of Education and Margie De Ruyter, SDCOE</li> <li>b) All</li> </ul>
<p><b>9. Upcoming <a href="#">CAEP Due Dates</a> and State Updates</b></p> <ul style="list-style-type: none"> <li>• Dec 1: Program Area Report: July 1, 2022 to June 30, 2023 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium *</li> <li>• Dec 1: 21/22, 22/23 &amp; 23/24 Member Expense Report Due in NOVA (Q1)</li> <li>• Dec 31: 21/22, 22/23 &amp; 23/24 Member Expense Report certified by Consortia in NOVA (Q1)</li> <li>• Dec 31: End of Q2</li> </ul>	
<p align="center"><b>Adjournment: Next Meeting: Thursday, January 18th 2:00 – 3:30</b></p>	

For more information about the SDAERC and CAEP: Visit our local websites: [SDCE SDAERC](#) and [SDUSD Adult Program](#)  
Or the State CAEP website: [www.caladulthood.org](http://www.caladulthood.org)



CALIFORNIA  
ADULT EDUCATION  
PROGRAM



San Diego Unified  
SCHOOL DISTRICT